

## WSCA GRAINGER CONTRACT SP-03-0471

### STATE OF ARKANSAS GRAINGER LOCATIONS

Fort Smith, 3807 Planters Road, 72903-8461, (501) 646-6091 Fax: (501) 646-5926

Jonesboro, 5304 E. Highland Dr., 72401-6803, (870) 972-8677, Fax: (870) 932-8030

Little Rock, 6100 Murray St., 72209-8528, (501) 568-7800, Fax: (501) 568-4783 (Toll Free 877-210-1266)

Springdale, 1205 S. Old Missouri Rd., (501) 756-2999, Fax: (501) 756-0013

The 800,000+ items from Grainger are available on the Internet Catalog at "<http://www.grainger.com/>". There will be an agency code number to get the discount pricing. The next page explains how to apply to Grainger and get your access number.

**ESTABLISHING ACCOUNT:** The phone number to call to establish an account with Grainger is toll free (877) 210-1266. The Fax number is (501) 568-4783. The point of contact is Steve Church, Government Account Specialist/AR.

Proper procedures for establishing an account are:

- 1) The caller needs to identify THEMSELVES as a State Employee. The Grainger contract number is: WSCA Grainger contract, SP-03-0471.")
- 2) The caller will need to furnish the following information:
  - a. Complete Agency name & Number
  - b. Complete Mailing Address
  - c. Main Telephone Number of the Agency, not their direct line number
  - d. Fax number (Agency)

**USING AN EXISTING ACCOUNT:** State agencies with an established account with Grainger may continue contacting their local Grainger branch or they may contact Steve Church at 877-210-1266 or by Fax at 501-568-4783 or by e-mail at [church.s@grainger.com](mailto:church.s@grainger.com). When calling for price quotes or placing orders with Grainger, the caller will need the Grainger 10-digit account number.

COOPERATIVE PROCUREMENT PROGRAM MEMBERS USE THE SAME PROCEDURE BUT STATE YOUR GROUP NAME AND ARKANSAS LOCATION