**SERVICES CONTRACTS**

**EFFECTIVE JULY 24, 2019**

Professional/Consultant and Technical/General Services are now known collectively as “Services Contracts”, and both have the same dollar thresholds as follows:

$0 - $24,999 Does not require Services Contract Form.

(Note that the $20,000 bid threshold does apply.)

$25,000 – $49,999 Services Contract Form + attachments required.

Reported to State Procurement and Legislative Council.

$50,000 – Up Services Contract Form + attachments required.

Approval by Legislative Council required.

The above dollar ranges are for the PROJECTED GRAND TOTAL of the contract (i.e., an initial contract for $30,000 which is expected to be amended to over $50,000 requires Legislative Council approval).

Expiration Revision Mandatory expiration at each Biennium no longer applies. Initial contract term may be for a four-year period.

Amendments Amendments which do not change the Projected Grand Total or the essential Scope of Work do not have to be submitted for Legislative Council approval. These will be reported monthly to State Procurement and Legislative Council.

Required Forms A new “Services Contract” form is being developed by State Procurement. Until that is available, the existing PCS and TGS contract forms will be used. Required attachments remain the same. Please refer to the Procurement website for links to all forms: <https://procurement.uark.edu/professional-contract-services.php>.

Further Information A detailed synopsis of the new dollar limits/requirements is available at <https://procurement.uark.edu/_resources/documents/PCS_Rewritten_2019.docx>