

How to Purchase State Vehicles Using State Vehicle Contracts

1. Select a vehicle from the FY 2018 [state vehicle contract](#). To view options and more detailed information about the specs on a particular vehicle type, look at the [Specifications and Pricing spreadsheet](#).
2. Complete the a [MV-6](#) (Agriculture departments: use [this link](#) instead).
Use the image and text below as a guide for filling out the MV-6.

R _____
 (Write the requisition number in top-right corner.)

**MV-6
STATE VEHICLE REQUEST**

AGENCY CODE: NAME OF AGENCY:

MAILING ADDRESS:

The Office of Administrative Services will purchase all vehicles where the Requested type and requesting Agency are covered by Act 493 of 1983. Vehicles not Covered by Act 493 will be ordered by the ordering agency. For each vehicle Requested, (including leased vehicles, those being obtained from Marketing and Redistribution, and Federal Surplus Property), a separate form must be submitted.

TYPE OF REQUEST:

VEHICLE REQUESTED: (COMPLETE EITHER A OR B)

A. Type from State Contract:

NOTE: Either Type and Options from the State Contract, i.e., Type AA=Subcompact, 2-DR Hatchback Sedan, Option B=Automatic Transmission.

OPTIONS:

B. Other (Non-Contract)
(Describe vehicle and include number of cylinders)

Year/make/model of the used/non-contracted vehicle
Only fill out this section if you have previously talked to the Fleet Manager about purchasing a vehicle not on the state contract. The state vehicle contract is mandatory with few exceptions.

VEHICLE TO BE TURNED IN TO M&R (Within 30 days of receipt of new vehicle):

Year/Make/Model:

Vin. No.

Mileage:

License No.

NOTE: Substitutions for vehicles scheduled for replacement will not be made without prior approval from DFA-Office of Administrative Services.
MV-2 Forms covering at least the past twelve months must be attached.

JUSTIFICATION:

Justification letters are only required when:

- You are requesting an addition to fleet, or
- You are requesting a replacement vehicle that does not possess the same specs as the vehicle you're turning in.

Departmental/Division Approval:

Vice Chancellor, Finance & Administration:

Chancellor's Approval:

Dept. of Finance & Administration Approval:

Request Number:

3. Enter the requisition in BASIS/UPS using the regular RE type.

| | Less than 1 Ton | 1 Ton or greater |
|-----------------------|--|--|
| Vendor | Motor Vehicle Acquisition Revolving Fund PO Box 2485 Little Rock, AR 72203) | Dealership Dealership Address <i>See Item # column and Contractor column on page 4 or Go to State Vehicle Contract Awards Summary for details to match the Item # from the Specifications and Pricing spreadsheet to the appropriate vendor and address.</i> |
| Handling Codes | C, H | P |
| Hold For | Karen Walls | (Leave blank) |
| Description | Three-letter vehicle type/alpha code with description of the vehicle <i>E.g. ADA 4-dr Mid-Size Sedan: Ford Fusion</i> | |

- The vehicle type should be line 1, and if you are adding any options, enter one line for each option starting with line 2.
- Delete any FREIGHT, TAX, or TOLERANCE. The requisition should be for the exact amount.
- Fleet vehicles must have a white exterior.

Example:

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Action: V   Requisition No: R [REDACTED] : 1           Screen 1
Req Type: RE Regular                               Status: P   In PC
                                                Tolerance: 0 %
Desc: Pcc 2016 Ram 1500 Crew Cab 4WD              Vendor Item No:
Commodity: 99894  UNSPS Cd:                        Contract:
                                                Contract Line No:
                                                Tax Code:
Vendor Name: Motor Vehicle Acquisition Revolving Fund Est Freight:
                                                Advance PO:
Qty: 1.000      UM: EA  Unit Price:      26,232.00000 Extension:      26,232.00
                                                Item Freight:
                                                Item Tax:
External Contract No:                             Promotional Item Cd:
----- CCC No ----- Name ----- %           - Amount - Category Pr
0143 [REDACTED] 100 Vehicles
Item Keywords:                                     Dept Stock No:
Packed Quantity:      Created on: 01/11/2017 by: [REDACTED]

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Action: V   Requisition No: [REDACTED] : 2           Screen 1
Req Type: RE Regular                               Status: P           In PC
                                                    Tolerance:         0 %
Desc: KO - skid plate - 8 speed transmission   Vendor Item No:
Commodity: 99894 UNSPS Cd:                     Contract:
                                                    Contract Line No:
                                                    Tax Code:
Vendor Name: Motor Vehicle Acquisition Revolving Fund Est Freight:
                                                    Advance PO:
Qty: 1.000      UM: EA Unit Price:              150.00000 Extension:      150.00
                                                    Item Freight:
                                                    Item Tax:
External Contract No:                           Promotional Item Cd:
----- CCC No ----- Name ----- % - Amount - Category Pr
0143 [REDACTED] 100 Vehicles
Item Keywords:                               Dept Stock No:
Packed Quantity:      Created on: 01/11/2017 by: [REDACTED]

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Action: V   Requisition No: [REDACTED] : 3           Screen 1
Req Type: RE Regular                               Status: P           In PC
                                                    Tolerance:         0 %
Desc: LS - Limited slip differential - 8 speed Vendor Item No:
Commodity: 99894 UNSPS Cd:                     Contract:
                                                    Contract Line No:
                                                    Tax Code:
Vendor Name: Motor Vehicle Acquisition Revolving Fund Est Freight:
                                                    Advance PO:
Qty: 1.000      UM: EA Unit Price:              325.00000 Extension:      325.00
                                                    Item Freight:
                                                    Item Tax:
External Contract No:                           Promotional Item Cd:
----- CCC No ----- Name ----- % - Amount - Category Pr
0143 [REDACTED] 100 Vehicles
Item Keywords:                               Dept Stock No:
Packed Quantity:      Created on: 01/11/2017 by: [REDACTED]

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4. When the requisition is approved through the target chain in your department in BASIS, write the requisition number in the upper right-hand corner of the MV-6 request form and then email it to me.
5. I will enter the request into the DFA State Agency Vehicle Application (SAVA) system and send that to Little Rock for approval. Review by the DFA usually takes a week or so, unless there is pushback on the upgrade and a justification letter is needed.

For further assistance, contact:
Karen Walls, Fleet Manager
(479)575-6400
kwalls@uark.edu

Last updated 03/15/2018

2018 Contract At-A-Glance

2018 State Vehicle Contracts

| Item # | Vehicle Type | Description | Model | Price | Contractor | Contractor # | OA # | MPG City | MPG Hwy |
|---|--------------|---|---|-------------|----------------------|-----------------|-----------------|-----------------|-----------------|
| AUTOMOBILES | | | | | | | | | |
| 1 | ABA | 4dr Sub-Compact Sedan | Nissan Versa | \$13,600.00 | McLarty Nissan | 100222564 | 4600041474 | 31 | 40 |
| 2 | ACA | 4dr Compact Sedan | Ford Focus | \$15,890.50 | Mark McLarty Ford | 100223045 | 4600039516 | 27 | 40 |
| 3 | ADA | 4dr Mid-Size Sedan | Ford Fusion | \$17,482.00 | Mark McLarty Ford | 100223045 | 4600039516 | 22 | 34 |
| 4 | AEA | 4dr Large Sedan | Ford Taurus F2D | \$20,515.00 | Mark McLarty Ford | 100223045 | 4600039516 | 19 | 29 |
| 5 | SAA | Small Station Wagon | Chevrolet Sonic | \$17,381.95 | Bale Chevrolet | 100095671 | 4600041750 | 25 | 34 |
| TRUCKS | | | | | | | | | |
| 6 | PAB | Small Pickup Truck Extended Cab | Nissan Frontier | \$21,920.00 | McLarty Nissan | 100222564 | 4600041474 | 17 | 19 |
| 7 | PAD | Small Pickup Truck Crew Cab | Chevrolet Colorado | \$23,524.80 | Bale Chevrolet | 100095671 | 4600041479 | 18 | 25 |
| 8 | PAE | 1/2T Full Size 4x4 Crew Cab | Ford F-150 XL | \$25,224.00 | Magie Ford Lincoln | 100190534 | 4600036119 | 17 | 23 |
| 9 | PBA | 1/2T Full Size; 4x2 Reg. Cab | Ram 1500 | \$16,917.00 | Steve Landers Dodge | 100211754 | 4600041752 | 17 | 25 |
| 10 | PBB | 1/2T Full Size; 4x2 Ex-Cab Medium Duty | Ram 1500 | \$18,671.00 | Red River Dodge | 100158685 | 4600041751 | 17 | 25 |
| 11 | PBC | 1/2T Full Size; 4x2 Crew-Cab Medium Duty | Ford F-150 | \$22,471.00 | Mark McLarty Ford | 100223045 | 4600039516 | 18 | 25 |
| 12 | PCA | 1/2T Full Size; 4x4 Short Bed Reg. Cab | Ram 1500 4WD | \$20,336.00 | Steve Landers Dodge | 100211754 | 4600041752 | 15 | 21 |
| 13 | PCB | 1/2T Full Size 4x4 Ex-Cab; Short Bed | Ram 1500 4WD Quad | \$22,372.00 | Steve Landers Dodge | 100211754 | 4600041752 | 15 | 21 |
| 14 | PCC | 1/2T Full Size 4x4; Crew-Cab; Short Bed | Ram 1500 4WD | \$24,247.00 | Steve Landers Dodge | 100211754 | 4600041752 | 15 | 21 |
| 15 | PJA | 3/4T HD; 4x2 Reg. Cab Long Bed | Ram 2500 2WD | \$20,978.00 | Steve Landers Dodge | 100211754 | 4600041752 | N/A | N/A |
| 16 | PJB | 3/4T HD; 4x2 Ex-Cab Long Bed | Ford F250 | \$23,425.00 | Mark McLarty Ford | 100223045 | 4600039517 | N/A | N/A |
| 17 | PJD | 3/4T HD; 4x2 Crew-Cab Long Bed | Ram 2500 2WD | \$23,227.00 | Steve Landers Dodge | 100211754 | 4600041752 | N/A | N/A |
| 18 | PEA | 3/4T HD; 4x4 Reg. Cab Long Bed | Ram 2500 4WD | \$22,872.00 | Steve Landers Dodge | 100211754 | 4600041752 | N/A | N/A |
| 19 | PEB | 3/4T HD; 4x4 Ex-Cab Long Bed | F-250 XL Ext Cab | \$26,225.00 | Magie Ford Lincoln | 100190534 | 4600036119 | N/A | N/A |
| 20 | PED | 3/4T HD; 4x4 Crew-Cab Long Bed | Ram 2500 4WD | \$25,621.00 | Steve Landers Dodge | 100211754 | 4600041752 | N/A | N/A |
| 21 | PKA | 1T 4x2 Reg. Cab Dually Long Bed Gas Eng. | Ram 3500 Dually | \$23,032.00 | Steve Landers Dodge | 100211754 | 4600041480 | N/A | N/A |
| 22 | PQB | 1T 4x2 Chassis/Cab Single-Wheel, Crew Cab | Ram 3500 | \$25,739.00 | Steve Landers Dodge | 100211754 | 4600036137 | N/A | N/A |
| 23 | PKA | 1T 4x2 Chassis/Cab Reg. Cab Dually Gas Eng. | Ford F-350 | \$24,488.00 | Mark McLarty Ford | 100223045 | 4600039516 | N/A | N/A |
| 24 | PRB | 1T 4x2 Chassis/Cab Dually, Crew Cab Gas Eng. | Ford F-350 Crew Cab | \$27,250.00 | Mark McLarty Ford | 100223045 | 4600039516 | N/A | N/A |
| 25 | PKD | 1T 4x2 Reg. Cab Dually Long Bed Diesel Eng. | Ram 3500 | \$30,680.00 | Steve Landers Dodge | 100211754 | 4600041752 | N/A | N/A |
| 26 | POD | 1T 4x2 Chassis/Cab Crew Cab SRW Diesel Eng. | Ford F-350 Crew Cab XL | \$34,173.00 | Mark McLarty Ford | 100223045 | 4600039516 | N/A | N/A |
| 27 | PRC | 1T 4x2 Chassis/Cab Reg. Cab Dually, Diesel Eng. | Ford F-350 | \$31,897.00 | Mark McLarty Ford | 100223045 | 4600039516 | N/A | N/A |
| 28 | PRD | 1T Chassis/Cab Crew-Cab Dually, Diesel Eng. | Ram 3500 Dually | \$33,865.00 | Red River Dodge | 100158685 | 4600041751 | N/A | N/A |
| VANS & SUV's | | | | | | | | | |
| 29 | VAA | 1/2T Full Size Utility Van; | Ford Transit XL | \$21,157.00 | Magie Ford Lincoln | 100190534 | 4600036119 | N/A | N/A |
| 30 | VAB | 3/4T Full Size Utility Van; | Ram Promaster 2500 | \$20,884.00 | Steve Landers Dodge | 100211754 | 4600041480 | N/A | N/A |
| 31 | VAC | 1T Full Size Utility Van; | Ram Promaster 3500 | \$23,176.00 | Steve Landers Dodge | 100211754 | 4600041480 | N/A | N/A |
| 32 | VBA | 1/2T 8-Passenger Van | Ford Transit | \$23,200.00 | Mark McLarty Ford | 100223045 | 4600039516 | N/A | N/A |
| 33 | VGA | 3/4T 8-Passenger Van; | NO AWARD | | | NO AWARD | NO AWARD | NO AWARD | NO AWARD |
| 34 | VCA | 1T 12-Passenger Van; | Ford Transit 350 Low Roof Wagon | \$26,980.00 | Mark McLarty Ford | 100223045 | 4600041481 | N/A | N/A |
| 35 | VDA | 1T 15-Passenger Van; | Chevrolet Express 3500 15 Passenger | \$27,722.70 | Bale Chevrolet | 100095671 | 4600041479 | N/A | N/A |
| 36 | VEA | Compact Utility Mini-Van 2-Passenger | Nissan NV200 | \$17,254.00 | McLarty Nissan | 100222564 | 4600041474 | 25 | 25 |
| 37 | VEB | Compact Utility Mini-Van 5-Passenger Wagon | Ram Promaster City | \$20,365.00 | Steve Landers Dodge | 100211754 | 4600041480 | 21 | 28 |
| 38 | VFA | Compact 7-Passenger Mini-Van | Dodge Caravan | \$20,816.00 | Red River Dodge | 100158685 | 4600041751 | 17 | 25 |
| 39 | VHA | 2WD 5-Passenger Small Sport Utility Vehicle | Jeep Renegade Latitude 2WD | \$18,337.00 | Red River Dodge | 100158685 | 4600041751 | 22 | 30 |
| 40 | VHB | 4WD 5-Passenger Small Sport Utility Vehicle | Jeep Renegade 4WD | \$17,995.00 | Cavanaugh Dodge Jeep | 100076364 | 4600039534 | 14 | 20 |
| 41 | VHC | 2WD 5-Passenger Small Sport Utility Vehicle | Dodge Journey 4WD | \$17,986.00 | Cavanaugh Dodge Jeep | 100076364 | 4600041482 | 19 | 25 |
| 42 | VHD | 4WD 5-Passenger Small Sport Utility Vehicle | Dodge Journey SE, AWD | \$20,719.00 | Steve Landers Dodge | 100211754 | 4600041480 | 16 | 24 |
| 43 | VIA | 2WD 7-Passenger Standard Sport Utility Vehicle | Chevrolet Traverse | \$23,882.00 | Bale Chevrolet | 100095671 | 4600041479 | 18 | 27 |
| 44 | VIB | 4WD 7-Passenger Standard Sport Utility Vehicle | Durango SXT AWD | \$25,324.00 | Red River Dodge | 100158685 | 4600041751 | 18 | 25 |
| 45 | VSA | 2WD 8-Passenger Standard Sport Utility Vehicle | Chevrolet Traverse FWD | \$24,398.19 | Bale Chevrolet | 100095671 | 4600041479 | 18 | 27 |
| 46 | VSU | 4WD 8-Passenger Standard Sport Utility Vehicle | Chevrolet Traverse AWD | \$26,238.19 | Bale Chevrolet | 100095671 | 4600041479 | 17 | 25 |
| 47 | PMA | 2WD 8-Passenger Standard Sport Utility Vehicle | Ford Expedition | \$33,989.00 | Mark McLarty Ford | 100223045 | 4600041481 | 17 | 21 |
| HYBRID / ALTERNATIVE VEHICLES | | | | | | | | | |
| 48 | HMH | Toyota Prius | Toyota Prius | \$23,108.00 | Steve Landers Toyota | 100216887 | 4600041484 | 54 | 50 |
| 49 | HEA | Chevrolet Volt Plug-In Hybrid | Chevrolet Volt Plug-In Hybrid | \$29,850.00 | Bale Chevrolet | 100095671 | 4600041479 | 43 | 42 |
| 50 | HEB | Nissan Leaf | Nissan Leaf | \$26,750.00 | McLarty Nissan | 100222564 | 4600041474 | 124 | 101 |
| POLICE VEHICLES | | | | | | | | | |
| 51 | HGX | Ford C-Max Hybrid | Ford C-Max Hybrid | \$21,691.00 | Mark McLarty Ford | 100223045 | 4600041481 | 42 | 38 |
| 52 | HMT | Toyota Camry Hybrid | Toyota Camry Hybrid | \$25,516.00 | Steve Landers Toyota | 100216887 | 4600041484 | 51 | 53 |
| 53 | HVA | Chrysler Pacifica Mini-Van | Chrysler Pacifica Hybrid | \$39,453.00 | Steve Landers Dodge | 100211754 | 4600041480 | N/A | 84 |
| 54 | HCM | Chevrolet Malibu | Chevrolet Malibu Hybrid | \$24,623.00 | Bale Chevrolet | 100095671 | 4600041479 | 49 | 43 |
| 55 | HBE | Chevrolet Bolt | Chevrolet Bolt EV | \$31,754.00 | Bale Chevrolet | 100095671 | 4600041479 | N/A | N/A |
| 56 | HMI | Toyota Prius Prime | Toyota Prius Prime Plug-In EV | \$26,007.00 | Steve Landers Toyota | 100216887 | 4600041484 | 58 | 58 |
| BI-FUEL & DEDICATED CNG VEHICLES | | | | | | | | | |
| 57 | JAA | Campus Security Sedan | Nissan Sentra | \$15,950.00 | McLarty Nissan | 100222564 | 4600041474 | 29 | 37 |
| 58 | LAD | Dodge Charger Pursuit Sedan V8 Hemi, AWD | Charger Pursuit Sedan V8 Hemi, AWD | \$24,330.00 | Steve Landers Dodge | 100211754 | 4600041480 | 15 | 23 |
| 59 | LAA | Dodge Charger Pursuit V6 | Charger Police RWD V6 | \$21,732.00 | Red River Dodge | 100158685 | 4600041751 | 19 | 26 |
| 60 | LAB | Dodge Charger Pursuit Sedan V8 Hemi | Charger Police RWD V8 | \$22,650.00 | Red River Dodge | 100158685 | 4600041751 | 16 | 25 |
| 61 | PPV | Chevy Tahoe Police Package RWD | Tahoe Police Pursuit Package | \$31,863.00 | Bale Chevrolet | 100095671 | 4600041479 | 16 | 23 |
| 62 | KAB | Ford Police Interceptor Sedan AWD | Police Interceptor Sedan | \$23,700.00 | Mark McLarty Ford | 100223045 | 4600039516 | 18 | 25 |
| 63 | PPW | Ford Police Interceptor Utility Vehicle AWD | Police Interceptor Utility | \$26,735.00 | Mark McLarty Ford | 100223045 | 4600039516 | 16 | 21 |
| 64 | PSS | Chevrolet Tahoe Special Service Vehicle 4WD | Tahoe Special Service, (Not High Speed) | \$34,061.85 | Bale Chevrolet | 100095671 | 4600041479 | 16 | 22 |
| 65 | PFW | Chevrolet Police Pursuit Tahoe 4WD | Tahoe 4WD High Speed Police Pursuit | \$34,676.85 | Bale Chevrolet | 100095671 | 4600041479 | 16 | 22 |
| 66 | PSY | Chevrolet Silverado 1500 | Chevrolet Silverado 1500 SSV 4WD Crew Cab | \$26,783.45 | Bale Chevrolet | 100095671 | 4600041479 | 16 | 22 |
| 67 | PRP | Ram 1500 SSV Crew Cab | Ram 1500 SSV Crew Cab | \$24,144.00 | Steve Landers Dodge | 100211754 | 4600041480 | 13 | 19 |
| 68 | PSV | Ford F-150 Super Crew SSV | Ford F-150 Super Crew SSV, 4x2 | \$24,031.00 | Mark McLarty Ford | 100223045 | 4600041481 | 17 | 23 |
| BI-FUEL & DEDICATED CNG VEHICLES | | | | | | | | | |
| 69 | PRE | 4x4 Ram 2500 Bi-Fuel 3/4 Ton Reg. Cab PU | Ram 2500 4WD | \$36,432.00 | Steve Landers Dodge | 100211754 | 4600041480 | N/A | N/A |
| 70 | PRF | 4x4 Ram 2500 Bi-Fuel 3/4 Ton Crew Cab PU | Ram 2500 4WD Crew Cab | \$35,202.00 | Steve Landers Dodge | 100211754 | 4600041480 | N/A | N/A |
| 71 | PRG | Ford F-250 Bi-Fuel Regular Cab | Ford F-250 Bi-Fuel Regular Cab | \$34,142.00 | Magie Ford Lincoln | 100190534 | 4600039509 | N/A | N/A |
| 72 | PRH | Ford F-250 Bi-Fuel Super Cab | Ford F-250 Bi-Fuel Super Cab | \$36,367.00 | Magie Ford Lincoln | 100190534 | 4600039509 | N/A | N/A |
| 73 | PRJ | Ford F-250 Bi-Fuel Crew Cab | Ford F-250 Bi-Fuel Crew Cab | \$37,456.00 | Magie Ford Lincoln | 100190534 | 4600039509 | N/A | N/A |