

9-13-13
AAR

January 2013 Ehost VPAT

This page lists the business requirements for compliance with Section 508 Accessibility Standards, which EBSCO Publishing is legally bound to follow, as outlined in the Voluntary Product Accessibility Template (VPAT), required by US federal government agency procurement departments, and federally-funded universities.

The VPAT sections that pertain directly to EBSCO are:

1. **Section 1194.21 Software Applications and Operating Systems**
2. **Section 1194.24 Video and Multi-media Products**
3. **Section 1194.31 Functional Performance Criteria**
4. **Section 1194.41 Information, Documentation and Support**

Sec 508 #	Summary	Status	Notes
	Software		
1194.2	Applications		
1	and Operating Systems		
1194.21 (a)	<u>Alt Text:</u> (a) A text equivalent for every non-text element (e.g., via "alt", "longdesc", or in element content).	Yes, with exceptions noted.	<ul style="list-style-type: none">• All images in the EBSCOhost interface are labeled with alt tags, with the following exceptions:<ul style="list-style-type: none">○ Publication Authority: Linked RSS Feed image missing alternative text○ Image Authority Search Result List: Linked Result Item Images missing alternative text○ Company Profiles: PDF Full Text Images for Market Line Reports missing alternative text

- New Oxford American Dictionary: "Back" Triangle linked image missing alternative text
- PDFs created prior to 2004 or produced by certain vendors may not include tag images/charts/graphs within PDF documents.

	<u>Informational Color:</u>		
1194.21 (c)	(c) all information conveyed with color is also available without color, for example from context or markup.	Yes	
	<u>Document readability:</u>		
1194.21 (d)	(d) Documents are readable without requiring an associated style sheet.	Yes	
	<u>Image Maps:</u>		
1194.21 (e)	(e) Redundant text links shall be provided for each active region of a server-side image map.	n/a	In the EDS interface, we have avoided use of image maps.
	<u>Image Maps:</u>		
1194.21 (f)	(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.	n/a	In the EDS interface, we have avoided use of image maps.
	<u>Table Headers:</u>		
1194.21 (g)	(g) Row and column headers shall be identified for data tables.	Yes, with exceptions	In the EDS interface, we have avoided use of tables. For Full Text Content, PDFs created prior to 2004, or PDFs

<p>1194.21 (h)</p>	<p><u>Table Headers:</u> (h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.</p>	<p>Yes, with exceptions</p>	<p>and HTML produced by certain vendors, may not present charts in table format with row and column headers. In the EDS interface, we have avoided use of tables.</p> <p>For Full Text Content, PDFs created prior to 2004, or PDFs and HTML produced by certain vendors, may not present charts in table format with row and column headers.</p>
<p>1194.21 (i)</p>	<p><u>Titles and Navigation of Frames:</u> (i) Frames shall be titled with text that facilitates frame identification and navigation</p>	<p>non-applicable</p>	<p>Is there a different between Frames and iFrames? To my knowledge, we do not use Frames. I have checked the places I know we use iFrames (viewers and external content links such as the Privacy Policy) and we do not have titles on the iFrames.</p>
<p>1194.21 (k)</p>	<p><u>Last-resort text-only page:</u> (k) A text-only page, with equivalent information or functionality, shall be provided when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.</p>	<p>Yes</p>	<p>Some screenreader users may prefer the EDS Mobile interface for simplicity of navigation.</p>
<p>1194.21 (l)</p>	<p><u>Functional Text for Scripts:</u> (l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be</p>	<p>Yes?</p>	<p>I think this is true but off the top of my head I do not know about older script functionality. I am guessing this refers to hovers, dialogs, show/hide content areas?</p>
			<p>Function al Text for Scripts:</p>

identified with functional text that can be read by Assistive Technology.

Plug-in links:

**1194.21
(m)**

(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with §1194.21(a) through (l).

Yes, with exceptions

Plug-in and additional software links are provided for eBooks and Audiobooks. Support documentation outlines plug-in requirements for PDFs, videos, and audios.

Ehost only:

Subject Thesaurus/Authorities: Form labels missing for Browse Entry Text Field and Browse Button and for "Select term, then add to search using:" boolean drop-down menu

Forms:

**1194.21
(n)**

(n) electronic forms are accessible to Assistive Technologies for information, field elements, and functionality required for completion and submission of the form, including all directions and cues.

Yes, with exceptions noted

Publication Authority: Form label missing for checkbox to left of Publication Title.

Image Authority Search: Photos of People checkbox has multiple form labels.

Company Profiles: Form label missing for Browse Entry Text Field and Browse Button

Merriam Webster's Medical Dictionary: Form label missing for Browse Entry Text Field and Browse Button; Form labels missing for checkboxes to left of each Dictionary term.

New Oxford American Dictionary: Form label missing

Browse Entry Text Field and
Browse Button

ERIC Indexes: Form label
missing Browse An Index
Drop-down Menu

ERIC Indexes Results: Form
label missing for "Select one
or more terms, and add to
search using:" boolean drop-
down menu

Folders Print, Email, Save,
Export Screen: Orphaned form
label: Number of items to be
printed; Form label missing for
"Standard Field Format" and
"Citation Format" drop-down
menus.

Folders Email Screen: Rich
Text Format radio button has
multiple form labels

EDS and Ehost:

Search Options Screen:
Image Quick View: Black &
White Photographs
checkboxes have multiple
form labels

Folders Screen: Form labels
missing for Folder List Select
All and Select Item
Checkboxes

PDF Full Text Viewer Print
AND Email Panels: Form label
missing for Standard Field
Format Drop-Down Menu and
for Citation Format Drop-Down

Menu

HTML Full Text & HTML Detail
Record Text to Speech Tool:
Form label missing for TTS
Accent drop-down

Result List Search History
Screen: Form label missing for
Checkbox next to Search Item

Result List Search Options
Screen: Full Text, Scholarly
(Peer Reviewed) Journals,
Catalog Only, Image Quick
View: Black & White
Photographs checkboxes
have multiple form labels

Create New Account: "User
Name" form label not
associated to form/ and form
label missing

Preferences Screen: Export
Settings: Form label missing
for Standard Field Format
Drop-Down Menu and for
Citation Format Drop-Down
Menu

User can use Access Key or
click a hidden link to skip
navigation. If using JAWS or
other assistive technology with
similar functionality, user can
navigate through Landmark
areas and view a list of all
headings to skip navigation in
that manner. (01/11)

1194.21
(o)

**Skip repetitive
navigation links:**
(o) Method to skip
repetitive navigation
links.

Yes, with
exceptio
ns

On the Print Search History
Page: Screenreader
assistance introductory text
links ("Skip to Results List

Navigation," "Skip to Result #1," Skip to Integrated Search Panel") are missing anchors.

1194.2 4 *Video and Multi-media Products*

Captioning/transcription of video/audio (For Low Hearing and Deaf Users)

**1194.24
(c)**

(c) All training and informational video and multimedia productions, regardless of format, that contain speech or other audio information necessary for the comprehension of the content, shall be open or closed captioned.

Yes, with exceptions

Some multimedia content in some products does not include a transcript or closed captioning. Our support site does contain multimedia material that support closed captioning.

Audio description of content (For Low Vision and Blind Users)

**1194.24
(d)**

(d) All training and informational video and multimedia productions, regardless of format, that contain visual information necessary for the comprehension of the content, shall be audio described.

No?

Audio descriptions do not accompany multimedia content. However, in many cases, transcripts and/or closed captioning is available.

User-selection of alternative presentation

**1194.24
(e)**

(e) Display or presentation of alternate text or audio descriptions shall be user-selectable unless permanent.

Yes

Content with alternate text descriptions and transcriptions are permanent.

1194.3 Functional

1 **Performance Criteria**

Audio description of content or consumability by Assistive Technology (For Blind Users)

1194.31
(a)

(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for Assistive Technology used by people who are blind or visually impaired shall be provided.

Yes

Products are accessible to assistive screen reader software, and Text-to-Speech tools are available for HTML Full Text.

Text Resize/Screenreader/Text to Speech Support (for Low Vision Users)

1194.31
(b)

(b) At least one mode of operation and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for Assistive Technology used by people who are visually impaired shall be provided.

Yes

Fonts are responsive to standard browser controls or system controls.

Captioning/transcription of video/audio (For Low Hearing and Deaf Users)

1194.31
(c)

(c) At least one mode of operation and information retrieval that does not require user hearing shall be

Yes, with exceptions

Some multimedia does not include a transcript or closed captioning. Our support site does contain multimedia material that support closed captioning.

provided, or support for Assistive Technology used by people who are deaf or hard of hearing shall be provided

Volume controls for video/audio presentation (For Low Hearing Users)

1194.31 (d) (d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing devices shall be provided.

Yes

User can use computer/device audio controls. Volume controls are provided for streaming audio and video content.

This requires discussion (for Low Range of Motion Users)

1194.31 (f) (f) At least one mode of operation and information retrieval that does not require fine motor control or simultaneous actions and that is operable with limited reach and strength shall be provided.

Yes

The interface is navigable by keyboard.

1194.41 *Information, Documentation and Support*

Alternate format support

1194.41 (a) (a) Product support documentation provided to end-users shall be made available in

Yes

Video recordings with captions and written materials are all available.

alternate formats upon request, at no additional charge

Alternate format for description of accessibility features

**1194.41
(b)**

(b) End-users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.

Yes

Video recordings with captions and written materials are all available.

Communication Needs

**1194.41
(c)**

(c) Support services for products shall accommodate the communication needs of end-users with disabilities.

Yes

UNIVERSITY OF ARKANSAS AT MONTICELLO
CERTIFICATION OF CONTRACT REVIEW

TO: Melodie Colwell, Associate Vice Chancellor for Administration
FROM: Lanee Dunlap, Electronic Resources Librarian
DATE: September 4, 2013
SUBJECT: Contract Review

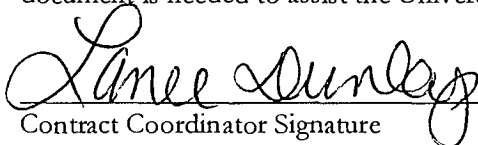
CONTRACTING PARTY (VENDOR): ProQuest LLC
PROVIDE A BRIEF DESCRIPTION OF THE CONTRACT: The contract grants UAM a license to access ABI Complete and ProQuest Research Library Package databases. Authorized users include UAM currently enrolled students, faculty, staff, and walk-in patrons. Each year a renewal must be authorized, confirming term agreement, prior to receiving an invoice. The VPAT is attached.

LIABILITY AND FINANCIAL OBLIGATION TO UAM: \$8405.00
(\$4970 for ABI Complete and \$3435 for ProQuest Research Library Package)


TERM (LENGTH) OF AGREEMENT: One year

EXPIRATION DATE OF CURRENT AGREEMENT (IF APPLICABLE): September 30, 2013.


CERTIFICATION: By signing below, I certify that I have reviewed the referenced document in detail and have working knowledge of the proposed agreement. This agreement has been obtained in compliance with UAM policies and procedures and the State of Arkansas procurement laws. The document is needed to assist the University in its educational mission.


Contract Coordinator Signature

9/4/2013
Date


Unit/Department Head Signature

9-4-13
Date


Supervising Executive Council Member Signature


9/5/13
Date

Send signed form and contract, including all exhibits and attachments to Melodie Colwell in the Office of Finance and Administration.



**ProQuest LLC
Renewal / Invoice**

Bill To: Lanee Dunlap
University of Arkansas Monticello
Monticello Library
Hwy 425 South
Po Box 3599
Monticello, AR 71656-3599

Renew To: 
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Monticello, AR 71656-3599

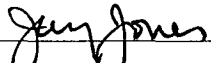
Renewal Number:	US1701711	Renewal Date:	01-OCT-2013
Sub-Total	8,405.00	Total Titles	2
Shipping & Handling	0.00	Total Items	2
Taxable Amount	0.00		
Tax	0.00		
TOTAL CHARGES (USD)	8,405.00		

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Invoice Contact – (if different from above): _____

3: Indicate your method of payment for this renewal:

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 Hwy 425 South
 Po Box 3599
 Monticello, AR 71656-3599

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Renewal	
Order Number US1701711	Page 1 of 1
Renewal Date 01-OCT-2013	Renewal Notice: 3

Description	Item	Inclusive Dates	Qty	Format	Customer Reference	Tax	List Price	Dscnt	Net Price
University of Arkansas Monticello ABI Complete	ABIC	01-OCT-13- 30-SEP-14	1	Electronic		N	4,970.00		4,970.00
RESEARCH LIBRARY PACKAGE	RSCHPKG	01-OCT-13- 30-SEP-14	1	Electronic		N	3,435.00		3,435.00

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Please send payment to: ProQuest LLC 6216 Paysphere Circle Chicago, IL 60674	Internal Use: Order: US1701711 Ship To Acct : 163672 Bill To Acct : 163672 Exempt :	Sub-Total	8,405.00
		Shipping and Handling	0.00
		Taxable Amount	0.00
		Tax	0.00
		Total Charges (USD)	8,405.00

AK
9/11/10

Voluntary Product Accessibility Template (VPAT)

Date: **01 July 2010**

Name of Product: **ProQuest**

Product website: <http://search.proquest.com>

Contact for more Information: Platform_Feedback@proquest.com

NOTE: All sections not applicable for this web product have been greyed out.

Refer to the ITIC Best Practices for filling out the following form.

Summary Table		
Criteria	Supporting Features	Remarks and explanations
Section 1194.21 <u>Software Applications and Operating Systems</u>	Supports with Exceptions	Supports with some exceptions. See below for full details.
Section 1194.22 <u>Web-based internet information and applications</u>	Supports with Exceptions	Application is compliant but the data has some exceptions. See below for full details.
Section 1194.23 Telecommunications Products	Not applicable	<i>ProQuest</i> is not considered a telecommunications product according to the definition in Section 1194.23.
Section 1194.24 Video and Multi-media Products	Not applicable	<i>ProQuest</i> is not considered a multimedia product according to the definition in Section 1194.24.
Section 1194.25 Self-Contained, Closed Products	Not applicable	<i>ProQuest</i> is not a self-contained product according to the definition in Section 1194.25.
Section 1194.26 Desktop and Portable Computers	Not applicable	<i>ProQuest</i> is not a desktop product according to the definition in Section 1194.26.
Section 1194.31 <u>Functional Performance Criteria</u>	Supports with Exceptions	Supports with some exceptions. See below for full details.
Section 1194.41 <u>Information, documentation, and support.</u>	Supports	Fully compliant. See below.

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Section 1194.21 Software Applications and Operating Systems

* Refer to (<http://www.access-board.gov/sec508/guide/1194.21.htm>) for details on the guidelines listed below.

Criteria	Supporting Features	Remarks and explanations
(a) When software is designed to run on a system that has a keyboard, product functions shall be executable from a keyboard where the function itself or the result of performing a function can be discerned textually.	Supports	The product is designed for keyboard access. Access keys are available and documented in the Accessibility page.
(b) Applications shall not disrupt or disable activated features of other products that are identified as accessibility features, where those features are developed and documented according to industry standards. Applications also shall not disrupt or disable activated features of any operating system that are identified as accessibility features where the application programming interface for those accessibility features has been documented by the manufacturer of the operating system and is available to the product developer.	Supports	<i>ProQuest</i> does not disrupt/disable standard browser accessibility features (access keys have been chosen carefully so that they do not conflict).
(c) A well-defined on-screen indication of the current focus shall be provided that moves among interactive interface elements as the input focus changes. The focus shall be programmatically exposed so that Assistive Technology can track focus and focus changes.	Supports	The current input focus can be discerned by assistive technology (using standard html code for forms, etc).
(d) Sufficient information about a user interface element including the identity, operation and state of the element shall be available to Assistive Technology. When an image represents a program element, the information conveyed by the image must also be available in text.	Supports	Text labels identify all form fields. Label/ids and other accessible code necessary for screen readers are associated with all form elements. All images used to represent functionality or actions have associated text labels (or alt/title text if a text label is not appropriate).
(e) When bitmap images are used to identify controls, status indicators, or other programmatic elements, the meaning assigned to those images shall be consistent throughout an application's performance.	Supports	Standard and consistent images are used throughout the site.
(f) Textual information shall be provided through operating system	Supports	<i>ProQuest</i> uses standard HTML input elements as supported by all

functions for displaying text. The minimum information that shall be made available is text content, text input caret location, and text attributes.		browsers. Any text written to the screen can be interpreted by assistive technologies.
(g) Applications shall not override user selected contrast and color selections and other individual display attributes.	Supports	The CSS style sheet can be overridden in the product using the browser settings. This is documented in the Accessibility Help page.
(h) When animation is displayed, the information shall be displayable in at least one non-animated presentation mode at the option of the user.	Supports with exceptions	<i>ProQuest</i> content does not include animations. However, animated graphics have been used to indicate when information is being loaded into a page or layer.
(i) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	Supports	Colour is used to enhance usability by drawing attention to certain areas of the screen, but colour is never the only means of conveying important information.
(j) When a product permits a user to adjust color and contrast settings, a variety of color selections capable of producing a range of contrast levels shall be provided.	Not applicable	<i>ProQuest</i> does not provide functionality to alter colour/contrast, although this can be done via the browser if the user chooses to override the CSS style sheet.
(k) Software shall not use flashing or blinking text, objects, or other elements having a flash or blink frequency greater than 2 Hz and lower than 55 Hz.	Supports	<i>ProQuest</i> does not use flashing or blinking elements in the user interface.
(l) When electronic forms are used, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Supports	All forms have been coded with the necessary mark-up (use of labels/ids, fieldsets, etc.) to make them accessible to assistive technologies.

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Section 1194.22 Web-based Internet information and applications

* Refer to (<http://www.access-board.gov/sec508/quide/1194.22.htm>) for details on the guidelines listed below.

Criteria	Supporting Features	Remarks and explanations
(a) A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).	Supports with Exceptions	The application is fully compliant – all elements have appropriate alt attributes. Text within graphics is restricted to product title and logos only. All images that are purely decorative are either coded as background images or have null alt text (so they do not interrupt the page when using a screen reader). However, we cannot guarantee that all images in the data have been given alt text. Some full text articles are in PDF image format only (unreadable to screen readers).
(b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.	Does not support	Synchronized captions are not provided for video content in the site.
(c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.	Supports	Colour is used to enhance usability by drawing attention to certain areas of the screen, but colour is never the only means of delivering important information.
(d) Documents shall be organized so they are readable without requiring an associated style sheet.	Supports	All content is still available and all pages are readable with CSS turned off.
(e) Redundant text links shall be provided for each active region of a server-side image map.	Not applicable	The site does not use server-side image maps.
(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.	Supports	Client-side image maps are used and appropriate alt text is provided for the image as well as each hot spot region.
(g) Row and column headers shall be identified for data tables.	Supports with Exceptions	Tables used strictly for layout do not have row or column headers. As new content gets added, data tables may appear in the data. We cannot guarantee that these will have been coded with row and column headers.
(h) Markup shall be used to associate	Supports with Exceptions	Data tables are not used in the

<p>data cells and header cells for data tables that have two or more logical levels of row or column headers.</p>		<p>application. As new content gets added, data tables may appear in the data. We cannot guarantee that these will have been correctly coded with associations between the cell and appropriate headers (e.g. using the id/scope attributes).</p>
<p>(i) Frames shall be titled with text that facilitates frame identification and navigation</p>	<p>Supports</p>	<p>The site uses frames for PDF page layout but these have been properly identified and titled.</p>
<p>(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.</p>	<p>Supports</p>	<p>Graphics and other elements of the content do not flicker.</p>
<p>(k) A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.</p>	<p>Supports with Exceptions</p>	<p>The product has been designed to be directly accessible, so no alternative text-only pages are necessary. However, a number of full text articles are in PDF image format only (unreadable to screen readers) with no text-only equivalent.</p>
<p>(l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by Assistive Technology.</p>	<p>Supports</p>	<p>All scripts are accessible to assistive technologies and the keyboard.</p>
<p>(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with 1194.21(a) through (i).</p>	<p>Supports with Exceptions</p>	<p>Some parts of the content require a media player, Flash or Adobe Acrobat reader. Links are provided to the relevant plug-in via the Accessibility Help page (a link to Help appears on all pages of site).</p>
<p>(n) When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.</p>	<p>Supports</p>	<p>All forms have been coded with the necessary mark-up (use of labels/ids, etc.) to make them accessible to assistive technologies.</p>
<p>(o) A method shall be provided that permits users to skip repetitive navigation links.</p>	<p>Supports</p>	<p>The first element on every page is a 'skip over navigation to the main content' link which allows users to skip all repetitive navigation.</p>

		The skip link remains invisible for mouse users, but is accessible to screen readers and keyboard users (becomes visible when user tabs to link).
(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	Supports	<p>The product does not require timed responses.</p> <p>There is a time limit to the users' session, however the user is alerted when the time limit is approaching and can extend their session if required.</p>

Note to 1194.22: The Board interprets paragraphs (a) through (k) of this section as consistent with the following priority 1 Checkpoints of the Web Content Accessibility Guidelines 1.0 (WCAG 1.0) (May 5 1999) published by the Web Accessibility Initiative of the World Wide Web Consortium: Paragraph (a) - 1.1, (b) - 1.4, (c) - 2.1, (d) - 6.1, (e) - 1.2, (f) - 9.1, (g) - 5.1, (h) - 5.2, (i) - 12.1, (j) - 7.1, (k) - 11.4.

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Section 1194.23 Telecommunications Products

* Refer to (<http://www.access-board.gov/sec508/guide/1194.23.htm>) for details on the guidelines listed below.

Criteria	Supporting Features	Remarks and explanations
(a) Telecommunications products or systems which provide a function allowing voice communication and which do not themselves provide a TTY functionality shall provide a standard non-acoustic connection point for TTYs. Microphones shall be capable of being turned on and off to allow the user to intermix speech with TTY use.		
(b) Telecommunications products which include voice communication functionality shall support all commonly used cross-manufacturer non-proprietary standard TTY signal protocols.		
(c) Voice mail, auto-attendant, and interactive voice response telecommunications systems shall be usable by TTY users with their TTYs.		
(d) Voice mail, messaging, auto-attendant, and interactive voice response telecommunications systems that require a response from a user within a time interval, shall give an alert when the time interval is about to run out, and shall provide sufficient time for the user to indicate more time is required.		
(e) Where provided, caller identification and similar telecommunications functions shall also be available for users of TTYs, and for users who cannot see displays.		
(f) For transmitted voice signals, telecommunications products shall provide a gain adjustable up to a minimum of 20 dB. For incremental volume control, at least one intermediate step of 12 dB of gain shall be provided.		
(g) If the telecommunications product allows a user to adjust the receive volume, a function shall be provided to automatically reset the volume to the default level after every use.		
(h) Where a telecommunications product delivers output by an audio transducer which is normally held up to the ear, a means for effective magnetic wireless		

coupling to hearing technologies shall be provided.		
(i) Interference to hearing technologies (including hearing aids, cochlear implants, and assistive listening devices) shall be reduced to the lowest possible level that allows a user of hearing technologies to utilize the telecommunications product.		
(j) Products that transmit or conduct information or communication, shall pass through cross-manufacturer, non-proprietary, industry-standard codes, translation protocols, formats or other information necessary to provide the information or communication in a usable format. Technologies which use encoding, signal compression, format transformation, or similar techniques shall not remove information needed for access or shall restore it upon delivery.		
(k)(1) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be tactilely discernible without activating the controls or keys.		
(k)(2) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be operable with one hand and shall not require tight grasping, pinching, twisting of the wrist. The force required to activate controls and keys shall be 5 lbs. (22.2N) maximum.		
(k)(3) Products which have mechanically operated controls or keys shall comply with the following: If key repeat is supported, the delay before repeat shall be adjustable to at least 2 seconds. Key repeat rate shall be adjustable to 2 seconds per character.		
(k)(4) Products which have mechanically operated controls or keys shall comply with the following: The status of all locking or toggle controls or keys shall be visually discernible, and discernible either through touch or sound.		

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Section 1194.24 Video and Multi-media Products

* Refer to (<http://www.access-board.gov/sec508/guide/1194.24.htm>) for details on the guidelines listed below.

Criteria	Supporting Features	Remarks and explanations
(a) All analog television displays 13 inches and larger, and computer equipment that includes analog television receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals. As soon as practicable, but not later than July 1, 2002, widescreen digital television (DTV) displays measuring at least 7.8 inches vertically, DTV sets with conventional displays measuring at least 13 inches vertically, and stand-alone DTV tuners, whether or not they are marketed with display screens, and computer equipment that includes DTV receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals.		
(b) Television tuners, including tuner cards for use in computers, shall be equipped with secondary audio program playback circuitry.		
(c) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain speech or other audio information necessary for the comprehension of the content, shall be open or closed captioned.		
(d) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain visual information necessary for the comprehension of the content, shall be audio described.		
(e) Display or presentation of alternate text presentation or audio descriptions shall be user-selectable unless permanent.		

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Section 1194.25 Self-Contained, Closed Products

* Refer to (<http://www.access-board.gov/sec508/guide/1194.25.htm>) for details on the guidelines listed below.

Criteria	Supporting Features	Remarks and explanations
(a) Self contained products shall be usable by people with disabilities without requiring an end-user to attach Assistive Technology to the product. Personal headsets for private listening are not Assistive Technology.		
(b) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.		
(c) Where a product utilizes touchscreens or contact-sensitive controls, an input method shall be provided that complies with 1194.23 (k) (1) through (4).		
(d) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.		
(e) When products provide auditory output, the audio signal shall be provided at a standard signal level through an industry standard connector that will allow for private listening. The product must provide the ability to interrupt, pause, and restart the audio at anytime.		
(f) When products deliver voice output in a public area, incremental volume control shall be provided with output amplification up to a level of at least 65 dB. Where the ambient noise level of the environment is above 45 dB, a volume gain of at least 20 dB above the ambient level shall be user selectable. A function shall be provided to automatically reset the volume to the default level after every use.		
(g) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.		
(h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of producing a variety of contrast levels shall be provided.		
(i) Products shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.		
(j) (1) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: The position of any operable control shall be determined with respect to a vertical plane, which is 48 inches in length, centered on the operable control, and at the maximum protrusion of the product within the 48 inch length on products which are freestanding, non-portable, and intended to be used in one location and which have operable controls.		
(j)(2) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is 10 inches or less behind the reference plane, the height shall be 54 inches maximum and 15 inches minimum above the floor.		

(j)(3) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is more than 10 inches and not more than 24 inches behind the reference plane, the height shall be 46 inches maximum and 15 inches minimum above the floor.		
(j)(4) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Operable controls shall not be more than 24 inches behind the reference plane.		

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Section 1194.26 Desktop and Portable Computers		
* Refer to (http://www.access-board.gov/sec508/guide/1194.26.htm) for details on the guidelines listed below.		
Criteria	Supporting Features	Remarks and explanations
(a) All mechanically operated controls and keys shall comply with 1194.23 (k) (1) through (4).		
(b) If a product utilizes touchscreens or touch-operated controls, an input method shall be provided that complies with 1194.23 (k) (1) through (4).		
(c) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.		
(d) Where provided, at least one of each type of expansion slots, ports and connectors shall comply with publicly available industry standards		

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Section 1194.31 Functional Performance Criteria

Criteria	Supporting Features	Remarks and explanations
(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for Assistive Technology used by people who are blind or visually impaired shall be provided.	Supports with Exceptions	<i>ProQuest</i> is coded to work with screen readers and other assistive technologies. The product is tested using JAWS. Exceptions as described in 1194.22 (a) (b) (g) (h) (k) (m).
(b) At least one mode of operation and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for Assistive Technology used by people who are visually impaired shall be provided.	Supports with Exceptions	<i>ProQuest</i> is coded to work with screen readers. Exceptions as described in 1194.22 (a) (b) (g) (h) (k) (m).
(c) At least one mode of operation and information retrieval that does not require user hearing shall be provided, or support for Assistive Technology used by people who are deaf or hard of hearing shall be provided	Not applicable	Audio files form an extremely small part of the content held in <i>ProQuest</i> . User hearing is not required elsewhere in the product.
(d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing devices shall be provided.	Not applicable	Audio files form an extremely small part of the content held in <i>ProQuest</i> . User hearing is not required elsewhere in the product.
(e) At least one mode of operation and information retrieval that does not require user speech shall be provided, or support for Assistive Technology used by people with disabilities shall be provided.	Not applicable	User speech is not required to use the product.
(f) At least one mode of operation and information retrieval that does not require fine motor control or simultaneous actions and that is operable with limited reach and strength shall be provided.	Supports	All screen elements are designed to be accessible for users with poor motor control (i.e. clickable areas are suitably sized and spaced). Links and form elements can be accessed using the tab key.

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Section 1194.41 Information, documentation, and support

Criteria	Supporting Features	Remarks and explanations
(a) Product support documentation provided to end-users shall be made available in alternate formats upon request, at no additional charge.	Supports	<p>Context-sensitive help is available from each page of the product (this can be viewed online or printed). Product details are available from the corporate site or on request.</p> <p>Users are encouraged via the Accessibility page to use the contact form if they require any further help with using the product.</p>
(b) End-users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.	Supports	<p>An Accessibility Help page is available in the site help which can be accessed from all pages of site. This features useful information about site wide navigation, site maps, access keys, using the tab key, managing pop-ups, how to change the visual display, and details on features with implications for accessibility.</p> <p>A link to a separate accessibility standards compliance policy statement is available on every page of the site.</p>
(c) Support services for products shall accommodate the communication needs of end-users with disabilities.	Supports	<p>The Accessibility Help page provides support information for users with disabilities. There is also a 'Contact Us' link on each page where users can direct queries or suggestions to our support staff.</p> <p>Details for accessing technical support can be found in the product. Users are provided with email, phone and fax contact details.</p>

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UNIVERSITY OF ARKANSAS AT MONTICELLO
CERTIFICATION OF CONTRACT REVIEW

TO: Melodie Colwell, Associate Vice Chancellor for Administration
FROM: Lanee Dunlap, Electronic Resources Librarian
DATE: September 4, 2013
SUBJECT: Contract Review

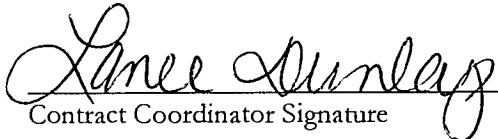
CONTRACTING PARTY (VENDOR): Thomson Reuters
PROVIDE A BRIEF DESCRIPTION OF THE CONTRACT: The contract grants UAM a license to access the RIA Checkpoint Academic Advantage Library. A signature is not required. This document is only for submitting the VPAT information.

LIABILITY AND FINANCIAL OBLIGATION TO UAM: \$3060


TERM (LENGTH) OF AGREEMENT: One year

EXPIRATION DATE OF CURRENT AGREEMENT (IF APPLICABLE): September 27, 2013.

CERTIFICATION: By signing below, I certify that I have reviewed the referenced document in detail and have working knowledge of the proposed agreement. This agreement has been obtained in compliance with UAM policies and procedures and the State of Arkansas procurement laws. The document is needed to assist the University in its educational mission.


Contract Coordinator Signature

9/4/2013
Date


Unit/Department Head Signature

9-4-13
Date


Supervising Executive Council Member Signature

9/5/13
Date

Send signed form and contract, including all exhibits and attachments to Melodie Colwell in the Office of Finance and Administration.

REMIT TO
 THOMSON REUTERS (TAX & ACCOUNTING) INC. - R&G
 PO BOX 71687
 CHICAGO, IL 60694-1687
 UNITED STATES OF AMERICA



THOMSON REUTERS

FED ID# 75-1297386
 D & B # 14-5744962



For address changes or to pay online, go to: <http://support.rg.thomsonreuters.com>

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EXPIRATION DATE AMEX, M/C, VISA, DISCOVER	INVOICE NUMBER	14359504
SIGNATURE	PAY THIS AMOUNT	\$3,060.00

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For additional details, please see Terms & Conditions on reverse.

ADVANCE RENEWAL INVOICE



THOMSON REUTERS

FED ID# 75-1297386
 D & B # 14-5744962



Date	Account #	Invoice #	Customer Name	Terms	PO #	Ref #
6/2/2013	903447912	14359504	BOARD OF TRUSTEES UNIV OF ARKANSAS	DUE UPON START		14701570

Trans Date	Product Code	Description	Qty/ User	Subscription Period	Unit Price	S&H	Disc	Tax	Total
06/02/13	WAAPW	RIA Academic Advantage Library - Checkpoint	35	09/28/13 - 09/27/14	3,060.00	0.00		0.00	\$3,060.00
									\$3,060.00

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TOTAL DUE \$3,060.00

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 PO BOX 71687
 CHICAGO, IL 60694-1687
 UNITED STATES OF AMERICA

Checkpoint® 508 Compliance Summary



THOMSON REUTERS

ASAC
9-11-13

As the premier provider of advanced research, practice materials, and compliance tools for tax, accounting, and corporate finance professionals, Thomson Reuters (Tax and Accounting) Inc. (TRTA) recognizes its responsibility to develop electronic and information technology (EIT) products and services that are accessible and usable by all people, including those with disabilities and special needs. TRTA is committed to providing products and services compliant with the accessibility standards of Section 508 of the Rehabilitation Act of 1973 (as amended) and more specifically the Electronic and Information Technology Accessibility Standards in 36 C.F.R. § 1194.

Voluntary Product Accessibility Template - Checkpoint®

Vendor: Thomson Reuters (Tax & Accounting) Inc.

Contact for more Information:

Ronald Burkert

Senior Director Checkpoint Platform Technology

(212) 807-2870

ron.burkert@thomsonreuters.com

**Summary Table
Voluntary Product Accessibility Template
Checkpoint® Products**

Criteria	Supporting Features	Remarks and explanations
Section 1194.21 Software Applications and Operating Systems	Not Applicable	Checkpoint® is not considered a software application
Section 1194.22 Web-based internet information and applications	Supports	See 1194.22 VPAT detail below
Section 1194.23 Telecommunications Products	Not Applicable	Checkpoint® is not considered a telecommunications product
Section 1194.24 Video and Multimedia Products	Not Applicable	Checkpoint® currently does not use Video or multimedia products.
Section 1194.25 Self-Contained, Closed Products	Not Applicable	Checkpoint® is not considered a self-contained or closed product
Section 1194.26 Desktop and Portable Computers	Not Applicable	Checkpoint® is not a desktop or portable computer
Section 1194.31 Functional Performance Criteria	Supports	See 1194.22 and 1194.31 VPAT detail below

<http://www.itic.org/policy/508/VPAT.html><http://www.itic.org/policy/508/VPAT.html>

Checkpoint® 508 Compliance Summary

Section 1194.22 Web-based Internet information and applications - Detail Voluntary Product Accessibility Template Checkpoint® Products		
Criteria	Supporting Features	Remarks and explanations
(a) A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).	Supports	Non-text elements in Checkpoint® products have a corresponding alternate text label that clearly describes the nature and purpose of the image. All mandatory and highly desirable content (as outlined in the RFP response) has alternate text.
(b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.	Not Applicable	Multimedia is currently not used in Checkpoint® products.
(c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.	Supports	“Yellow Highlighting” is used throughout Checkpoint® to show the highlighted search term or selected item in a list. Where highlighting is used, bolding or images with alt text are also displayed as an alternative mechanism for Assistive Technology to differentiate this text. All information conveyed with color in Frameless Checkpoint® is also available without color.
(d) Documents shall be organized so they are readable without requiring an associated style sheet.	Supports	Checkpoint® products use cascading stylesheets. Documents are readable without the use of the cascading style sheets.
(e) Redundant text links shall be provided for each active region of a server-side image map.	Not Applicable	Checkpoint® products do not use server-side image maps.
(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.	Not Applicable	Checkpoint® products do not use client-side image maps.
(g) Row and column headers shall be identified for data tables.	Supports	Row and column headers generated by Checkpoint® and Frameless Checkpoint® are identified. Content provided by third-parties such as U.S. government agencies, is, per U.S. copyright law, presented as delivered, and may be tagged, as appropriate.

Checkpoint® 508 Compliance Summary

Section 1194.22 Web-based Internet information and applications - Detail Voluntary Product Accessibility Template Checkpoint® Products

Criteria	Supporting Features	Remarks and explanations
(h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.	Not Applicable	Checkpoint® products do not contain data tables that have two or more logical levels of row or column headers.
(i) Frames shall be titled with text that facilitates frame identification and navigation	Supports	Checkpoint® utilizes inline frames (iframes) on a limited basis.
(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	Not Applicable	Checkpoint® products do not use blinking images and use page design intended to avoid causing the display to flicker.
(k) A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.	Supports	While Checkpoint® products support assistive technologies, a Frameless version of Checkpoint® is also available that provides even greater usability for assistive technologies as well as following assistive technology guidelines more optimally for those with disabilities. This alternative interface uses the same search technologies and content repository so that all content is available and searchable in both interfaces. Because it is the same content repository, all content is updated and available at the same time to both interfaces. Users may alternatively use Frameless Checkpoint® or Checkpoint® to complete research tasks.
(l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by Assistive Technology.	Supports	The pages within Checkpoint® that utilize scripting languages to display interface elements can be read by Assistive Technology. Frameless Checkpoint® does not use scripting to create interface elements.
(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with §1194.21(a) through (l).	Supports	The only plug-in used by Checkpoint® products is Adobe's Acrobat Reader for PDF files (mainly to provide printer-friendly versions of documents). Checkpoint® provides a link to Adobe's site for download of the accessible version of Adobe Acrobat reader.

Checkpoint® 508 Compliance Summary

Section 1194.22 Web-based Internet information and applications - Detail Voluntary Product Accessibility Template Checkpoint® Products

Criteria	Supporting Features	Remarks and explanations
(n) When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Supports	All forms created in Frameless Checkpoint® provide appropriate information so that assistive technology can access all field, label, direction, and cue information to complete the form.
(o) A method shall be provided that permits users to skip repetitive navigation links.	Supports	Methods are available with assistive technologies to move easily around Checkpoint® products.
(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	Not Applicable	Checkpoint® products do not use any timed-response elements. (Checkpoint® products do incorporate a time-out feature. If there is no customer activity during a one hour, the time-out feature automatically signs the customer off.)

**Section 1194.31 Functional Performance Criteria – Detail
Voluntary Product Accessibility Template
Checkpoint® Products**

Criteria	Supporting Features	Remarks and explanations
(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for assistive technology used by people who are blind or visually impaired shall be provided.	Supports	Checkpoint® products support assistive technology.
(b) At least one mode of operation and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for assistive technology used by people who are visually impaired shall be provided.	Supports	Checkpoint® products support assistive technology. All text within Frameless Checkpoint® can be sized by using the browser's Text Size feature.
(c) At least one mode of operation and information retrieval that does not require user hearing shall be provided, or support for assistive technology used by people who are deaf or hard of hearing shall be provided.	Not Applicable	Checkpoint® products do not use audio technologies.
(d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing devices shall be provided.	Not Applicable	Checkpoint® products do not use audio technologies.
(e) At least one mode of operation and information retrieval that does not require user speech shall be provided, or support for assistive technology used by people with disabilities shall be provided.	Not Applicable	Checkpoint® products do not use Speech/Voice technologies.
(f) At least one mode of operation and information retrieval that does not require fine motor control or simultaneous actions and that is operable with limited reach and strength shall be provided.	Supports	Checkpoint® products support assistive technology. Features in Frameless Checkpoint that require fine motor control are also available via keyboard. Keyboard access is available for all functionality within Frameless Checkpoint.