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Name of Product: Titanium Schedule® with optional Web Component

Contact for more Information: <http://www.titaniumschedule.com> or Titanium Software technical support at 281-443-3544 or support@titaniumsoftware.com

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Section 1194.21 Software Applications and Operating Systems – Detail

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Criteria	Supporting Features	Remarks and explanations
(a) When software is designed to run on a system that has a keyboard, product functions shall be executable from a keyboard where the function itself or the result of performing a function can be discerned textually.	Supported	See attached list of critical keyboard shortcuts by screen.
(b) Applications shall not disrupt or disable activated features of other products that are identified as accessibility features, where those features are developed and documented according to industry standards. Applications also shall not disrupt or disable activated features of any operating system that are identified as accessibility features where the application programming interface for those accessibility features has been documented by the manufacturer of the operating system and is available to the product developer.	Supported	
(c) A well-defined on-screen indication of the current focus shall be provided that moves among interactive interface elements as the input focus changes. The focus shall be programmatically exposed so that Assistive Technology can track focus and focus changes.	Supported	Most screens use Windows standard controls. Main schedule screen tested with assistive technology, and performs similarly to Outlook's calendar screen. We recommending setting appointment display to "Client Name: Description" when using assistive technology.
(d) Sufficient information about a user interface element including the identity, operation and state of the element shall be available to Assistive Technology. When an image represents a program element, the information conveyed by the image must also be available in text.	Supported	

(e) When bitmap images are used to identify controls, status indicators, or other programmatic elements, the meaning assigned to those images shall be consistent throughout an application's performance.	Supported	
(f) Textual information shall be provided through operating system functions for displaying text. The minimum information that shall be made available is text content, text input caret location, and text attributes.	Supported	
(g) Applications shall not override user selected contrast and color selections and other individual display attributes.	Supported	
(h) When animation is displayed, the information shall be displayable in at least one non-animated presentation mode at the option of the user.	Not Applicable	
(i) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	Supported	
(j) When a product permits a user to adjust color and contrast settings, a variety of color selections capable of producing a range of contrast levels shall be provided.	Supported	
(k) Software shall not use flashing or blinking text, objects, or other elements having a flash or blink frequency greater than 2 Hz and lower than 55 Hz.	Supported	
(l) When electronic forms are used, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Supported	The software is shipped with predefined forms; however users can create their own forms. Predefined forms were tested successfully with assistive technology.

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Section 1194.22 Web-based Internet information and applications – Detail

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Criteria	Supporting Features	Remarks and explanations
(a) A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).	Supported	
(b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.	Not Applicable	
(c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.	Supported	
(d) Documents shall be organized so they are readable without requiring an associated style sheet.	Not Applicable	No style sheets used
(e) Redundant text links shall be provided for each active region of a server-side image map.	Not Applicable	
(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.	Not Applicable	
(g) Row and column headers shall be identified for data tables.	Not Applicable	Although tables are used, no "data tables" are used.
(h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.	Not Applicable	
(i) Frames shall be titled with text that facilitates frame identification and navigation	Not Applicable	No frames used
(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	Supported	
(k) A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part,	Not Applicable	The Web Component consists only of online data entry forms.

when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.		
(l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by Assistive Technology.	Supported	
(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with §1194.21(a) through (l).	Not Applicable	No plug-ins used
(n) When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Supported	The Web Component uses industry standard controls.
(o) A method shall be provided that permits users to skip repetitive navigation links.	Not Applicable	
(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	Not Applicable	

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Section 1194.31 Functional Performance Criteria – Detail

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Criteria	Supporting Features	Remarks and explanations
(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for Assistive Technology used by people who are blind or visually impaired shall be provided.	Supported	All screens tested successfully for access with assistive technology (i.e., NVDA, ZoomText10, and Windows built in Magnifier and Narrator programs).
(b) At least one mode of operation and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for Assistive Technology used by people who are visually impaired shall be provided.	Supported	All screens tested successfully for access with assistive technology (i.e., NVDA, ZoomText10, and Windows built in Magnifier and Narrator programs).
(c) At least one mode of operation and information retrieval that does not require user hearing shall be provided, or support for Assistive Technology used by people who are deaf or hard of hearing shall be provided	Supported	All screens tested successfully for access with assistive technology (i.e., NVDA, ZoomText10, and Windows built in Magnifier and Narrator programs).
(d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing devices shall be provided.	Not Applicable	
(e) At least one mode of operation and information retrieval that does not require user speech shall be provided, or support for Assistive Technology used by people with disabilities shall be provided.	Not Applicable	
(f) At least one mode of operation and information retrieval that does not require fine motor control or simultaneous actions and that is operable with limited reach and strength shall be provided.	Supported	

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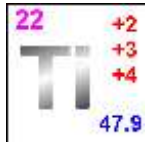
**Section 1194.41 Information, Documentation and Support –
Detail**

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Criteria	Supporting Features	Remarks and explanations
(a) Product support documentation provided to end-users shall be made available in alternate formats upon request, at no additional charge	Supported	Documentation is provided in multiple formats (.PDF, HTML help, video with audio voice over and closed captioning).
(b) End-users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.	Supported	This VPAT is available in either Word or as a PDF.
(c) Support services for products shall accommodate the communication needs of end-users with disabilities.	Supported	Support is available via phone or email.

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Titanium Schedule[®] Keyboard Commands

2014

Titanium Software, Inc. P.O. Box 980788 · Houston, TX 77098
(281) 443-3544 www.TitaniumSchedule.com Support@TitaniumSoftware.com

You can perform every action in Titanium using a keyboard. However, you should be aware that some things are easier to accomplish using a mouse. Below is a list of critical keyboard commands on various screen. Other keyboard shortcuts exist throughout the application.

Keyboard Sequence	Action
F1	Help
F10	Highlight menu bar
F9	Highlight second menu bar, if one appears on the screen
Alt + Underlined letter	On multiple screens, buttons on menu bars have underlined letters. Press ALT and the underlined letter to select the button.
Enter	Select. If the cursor is on an empty block on the schedule screen, pressing enter will open the Add menu which can also be accessed by right clicking.
Tab	Move among fields or elements
Shift + Tab	Move among tabs on a screen with multiple tabs
Arrow keys	Navigate on the schedule screen
Control + P	Access the print window on the Reports screen
Control + X	Access the export window on the Reports screen
Esc	Close a window, or select the schedule screen from the menu bars
F7	In text boxes, opens spell check function
Control + C	In text boxes, allows copy
Control + P	In text boxes, allows paste
Shift + arrow key	In text boxes, highlights text
Shift + F10	In text boxes, perform the equivalent of right clicking on the mouse to bring up the menu
Navigation shortcuts	If enabled by the System Admin, there are keyboard shortcuts available to navigate the schedule screen. These shortcuts are shown on the Navigate menu on the schedule screen. Click Alt + N on the schedule screen to review the shortcuts.