



Voluntary Product Accessibility Template (VPAT)

Date: _____

Product Name: Civic Engagement Platform (GivePulse SAAS)

Product Version Number: _____

Vendor Company Name: _____

Vendor Contact Name : _____

Vendor Contact Telephone: _____

APPENDIX A: Suggested Language Guide

Summary Table Voluntary Product Accessibility Template

| Criteria | Level of Support & Supporting Features | Remarks and explanations |
|---|--|--------------------------|
| Section 1194.21 Software Applications and Operating Systems | | |
| Section 1194.22 Web-based Internet Information and Applications | | |
| Section 1194.23 Telecommunications Products | | |
| Section 1194.24 Video and Multi-media Products | | |
| Section 1194.25 Self-Contained, Closed Products | | |
| Section 1194.26 Desktop and Portable Computers | | |
| Section 1194.31 Functional Performance Criteria | | |
| Section 1194.41 Information, Documentation and Support | | |

Section 1194.22 Web-based Intranet and Internet information and Applications - Detail

Voluntary Product Accessibility Template

| Criteria | Level of Support & Supporting Features | Remarks and explanations |
|--|--|--------------------------|
| (a) A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content). | | |
| (b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation. | | |
| (c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup. | | |
| (d) Documents shall be organized so they are readable without requiring an associated style sheet. | | |
| (e) Redundant text links shall be provided for each active region of a server-side image map. | | |
| (f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape. | | |
| (g) Row and column headers shall be identified for data tables. | | |
| (h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers. | | |
| (i) Frames shall be titled with text that facilitates frame identification and navigation | | |

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|--|--|--|
| <p>(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.</p> | | |
| <p>(k) A text -only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.</p> | | |
| <p>(l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by Assistive Technology.</p> | | |
| <p>(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with 1194.21(a) through (l).</p> | | |
| <p>(n) When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.</p> | | |
| <p>(o) A method shall be provided that permits users to skip repetitive navigation links.</p> | | |
| <p>(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.</p> | | |

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| <p>(f) At least one mode of operation and information retrieval that does not require fine motor control or simultaneous actions and that is operable with limited reach and strength shall be provided.</p> | | |
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Section 1194.41 Information, Documentation and Support - Detail **Voluntary Product Accessibility Template**

| Criteria | Level of Support & Supporting Features | Remarks and explanations |
|--|--|--------------------------|
| <p>(a) Product support documentation provided to end-users shall be made available in alternate formats upon request, at no additional charge</p> | | |
| <p>(b) End - users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.</p> | | |
| <p>(c) Support services for products shall accommodate the communication needs of end-users with disabilities.</p> | | |

APPENDIX A (of the DoS VPAT/GPAT Checklist)

Suggested Language for Filling out the VPAT/GPAT

In order to simplify the task of conducting market research assessments for procurement officials or customers, ITIC (Information Technology Industry Council) has developed suggested language for use when filling out a VPAT/GPAT. You may choose to employ all or some of the language below. Once you determine what language you intend to use, we recommend that use is consistent throughout all of your VPAT/GPATs.

Supporting Features (Column 2 on VPAT/GPAT)

Supports

Use this language when you determine the product fully meets the letter and intent of the Criteria.

Partially Supports or Supports with Exceptions

Use this language when you determine the product does not fully meet the letter and intent of the Criteria, but provides some level of access relative to the Criteria.

Supports through Equivalent Facilitation

Use this language when the product instead uses a different but equivalent or better means of meeting the EIT accessibility Criteria.

Supports when combined with Compatible AT

Use this language when you determine the product fully meets the letter and intent of the Criteria when used in combination with Compatible AT. For example, many software programs can provide speech output when combined with a compatible screen reader (commonly used assistive technology for people who are blind).

Does not Support

Use this language when you determine the product does not meet the letter or intent of the Criteria.

Not Applicable

Use this language when you determine that the Criteria do not apply to the specific product.

Not Applicable - Fundamental Alteration Exception Applies

Use this language when you determine a Fundamental Alteration of the product would be required to meet the Criteria (see the access board standards for the definition of "fundamental alteration").

IMPACT Outreach Center

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