## TENATIVE SCHEDULE FOR 2016 PROFESSIONAL/CONSULTANT SERVICES CONTRACTS & TECHNICAL/GENERAL SERVICES— 2016 Deadlines (Updated: 04/2016)

Review Month	Due to OSP			ALC - PEER AM*	ALC - Review PM*	
	Regular Contracts	DFA-Division of Building Authority	IT related or Sole Source Contracts	Subcommittee Meeting	Subcommittee Meeting	ALC Meeting*
January	Dec. 15, 2015	Dec. 10, 2015	Dec. 8, 2015	Jan. 12, 2016 *	Jan. 12, 2016	Jan. 15, 2016 *
February	Jan. 29, 2016	Jan. 22, 2016	Jan. 15, 2016	Feb. 16, 2016	Feb. 16, 2016	Feb. 19, 2016
March	Feb. 29, 2016	Feb. 22, 2016	Feb. 15, 2016	Mar. 15, 2016	Mar. 15, 2016	Mar. 18, 2016
April	Mar. 28, 2016	Mar. 21, 2016	Mar. 14, 2016	To Be Determined	To Be Determined	To Be Determined
May	Apr. 29, 2016	Apr. 22, 2016	Apr. 15, 2016	May 17, 2016	May 17, 2016	May 20, 2016 *
June	May 31, 2016	May 24, 2016	May 17, 2016	June 14, 2016	June 14, 2016	June 17, 2016 *
July	June 27, 2016	June 20, 2016	June 13, 2016	July 12, 2016	July 12, 2016	July 15, 2016 *
August	July 29, 2016	July 22, 2016	July 15, 2016	Aug. 16, 2016	Aug. 16, 2016	Aug. 19, 2016 *
September	Aug. 29, 2016	Aug. 22, 2016	Aug. 15, 2016	Sept. 20, 2016	Sept. 20, 2016	Sept. 23, 2016 *
October	Sept. 30, 2016	Sept. 23, 2016	Sept. 16, 2016	Oct. 18, 2016	Oct. 18, 2016	Oct. 21, 2016 *
November	Oct. 31, 2016	Oct. 24, 2016	Oct. 17, 2016	Nov. 15, 2016	Nov. 15, 2016	Nov. 18, 2016 *
December	Nov. 28, 2016	Nov. 21, 2016	Nov. 14, 2016	Dec. 13, 2016	Dec. 13, 2016	Dec. 16, 2016 *
January 2017	Dec. 30, 2016	Dec. 23, 2016	Dec. 16, 2016	Jan. 17, 2017	Jan. 17, 2017	Jan. 20, 2017

NOTES: (\*) By the above dates are on the 90th General Assembly Calendar now – All dates are subject to change by BLR. There may be some months where meetings may not be held. These are marked "To Be Determined".

- All meeting dates given are based on standard procedures. All dates are subject to change for the 2016 Calendar.
- OSP will send an eNews notification as changes occur with the dates for the meetings.
- You may check the OSP website or the Arkansas State Legislature website: www.arkleg.state.ar.us for any changes or cancellations.

## Professional/Consultant Services (PCS)

PCS contracts valued at \$10,000.00 - \$49,999.99 must be reported.

PCS contracts Projected Total Cost at or greater than \$50,000 must be reviewed.

• Assistance and questions regarding PCS contact: Royce Brown at <a href="mailto:OSP.PCS@dfa.arkansas.gov">OSP.PCS@dfa.arkansas.gov</a> or (501) 371-6066.

## Technical/General Services (TGS)

TGS contracts valued at \$25,000.00 - \$99,999.99 must be reported.

TGS contracts valued at \$100,000.00 or greater must be reviewed.

 Assistance and questions regarding TGS contact: Skochu Fields at <u>OSP-TGS@dfa.arkansas.gov</u> or (501) 683-0084.