

ARRANGING A MOVE FOR A NEW U OF A – FAYETTEVILLE EMPLOYEE

1. Contract Vendor:

Armstrong Relocation United Van Lines

2. Contact Info:

Rob Hurt - RHurt@goarmstrong.com or 800/288-7396

3. Armstrong will need the following information provided:

- Employee's name
- Phone number
- Email address
- Moving location from and to.
- Lead Time: 10 day or 2 week advance notice
- E&I Contract Number: CNR-01257
- Contract Renewed – May 1, 2015 to April 30, 2020

4. Minimum Order:

2,100 pounds

5. New Pricing Tariff Discount 15%

- The Armstrong Relocation discount for any University of Arkansas relocating employee is 15%. Armstrong Relocation also provides FREE full replacement valuation coverage up to \$100,000. These two pricing benefits combined provide employees with a very aggressive bottom line price.
- Armstrong Relocation United Van Lines has had an ongoing relationship with the University of Arkansas for several years. Armstrong's responsiveness and attention to detail on each move, plus the pricing benefits, provides each employee with an excellent overall relocation experience.

6. Fuel Surcharge: Not fixed. Dept. of Energy determines monthly.

7. Armstrong will supply a written estimate not to exceed 10% quote

8. Insurance:

Full Replacement Valuation Coverage with NO DEDUCTIBLE is based on \$6.00 x weight of the shipment up to \$100,000 at NO CHARGE

DURING THE MOVE

Armstrong Customer Service Rep: Stacy Mangrum – 800/288-7396 or smangrum@goarmstrong.com

- She will be in contact with the transferee before, during, and after each move.
- Satellite tracking capabilities are installed on all over the road trucks.
- Stacy Mangrum will update the employee through the move process.

06/25/15 KW
06/15/15 KW
04/07/14 KW
07/10/12 KW
11/07/08 KW